



DIRECTORATE:

SCM

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MINUTES OF MEETING: BRIEFING SESSION

Minutes of meeting for Tender no: ZNB02039/00000/00/HOD/INF/23/T PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR THE UPGRADE OF MAIN ROAD 263 (P263) FROM KM 9.000 TO KM 13.000 IN THE UTHUKELA DISTRICT UNDER THE LADYSMITH REGION

Date: 30 January 2024

Time: 11:00

Venue: Virtual briefing on Microsoft Teams

Procedural matter	Person
Opening and welcome: Miss N. Manukuza welcomed all present at the meeting and introduced the Project Managers and Service Provider.	Ms. N Manukuza
Members present: Mr. L Thabethe Mr. A Zondi	
Bidding process	Ms. N Manukuza
<p>The meeting was held to discuss the scope of works, tender rules, conditions of contract and give tenderers the opportunity to put forward questions relating to the scope of works and tender documentation for the above-mentioned contract.</p> <ol style="list-style-type: none"> 1) The session is being recorded for minutes purposes. 2) The advert stated that the meeting will start at 11:00 and is non-compulsory. 3) All administrative queries must be directed to Mr. Sandile Nkala 4) All technical questions must be addressed to Mr. Lucky Thabethe 5) This document is based on three (3) stages of Evaluation: <ul style="list-style-type: none"> 1st Administrative Compliance 2nd Functionality 3rd Price 	



1st Stage: Administrative Compliance:

- (a) Registered and Active on CSD - Bidders must be active on the CSD by the date of closing for this bid and each member of the joint venture has to be registered on the CSD.
 - (b) Tax Compliant
 - (c) None of the respondents or its principals may be listed on the register of tender defaulters, and all person listed as prohibited to do business with the state will be eliminated.
 - (d) Tender Closes on the 23th February 2024 at 11:00, no late entries will be considered.
 - (e) Validity period is 12 weeks from date of closing of this tender.
 - (f) Bidders are advised to obtain their own copies of the relevant acts, regulations and standards referred to in this document.
 - (g) Tender data will have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the standard conditions of tender.
 - (h) Only Original documents filled in ink deposited in the Tender Box will be accepted.
 - (i) The tender box is situated at the Department of Transport Head Office, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg.
 - (j) Submissions must be clearly sealed and clearly identified by tender number, description and closing date.
 - (k) Declare any other Companies in which Directors may have an interest in.
 - (l) Bidders to ensure that all returnable documents are fully completed, signed and submitted.
- Due to COVID Risks briefings are held virtually, but bidders are encouraged to visit site, use locality map on the tender document and coordinates are on page T6.

2nd Stage: Functionality

- 1 Discussed by the Project Manager or Service Provider as per tender document, refer to T10-T14

3rd Stage: Price and Preference Points

- 1 The following preference point systems are applicable to invitations to tender: - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included). Points for this tender, (a) Price (80); and (b) Specific Goals (20)
- 2 Further explanation is discussed on Page T33
- 3 Acceptable Proof for the allocation of Specific Goals Points- page T56
- 4 The above specific goals will be verified on your CSD



KWAZULU-NATAL PROVINCE

TRANSPORT
REPUBLIC OF SOUTH AFRICA

DESCRIPTION OF THE WORKS	Mr. Lucky Thabethe
<ul style="list-style-type: none">The Province of KwaZulu-Natal, Department of Transport, invites tenders from Engineering Consultants, experienced in roadworks, to provide professional services for the Upgrade of Main Road 263 from km 9.000 to km 13.000. This project is located in the Alfred Duma Local Municipality under the uThukela District Municipality in the Ladysmith Region. The total duration of the project is 30 months. The duration allowed for is to achieve all 6 Engineering Council of South Africa (ECSA) Normal Fee Services stages.The duration of this project is 12 months.Completion of the attendance register to be done electronicallyQUESTIONS AND ANSWERS<ul style="list-style-type: none">Q1: Page C28- what dates should we put on this page? A1: This is where service providers should put their planned dates as the Programme for this project, taking into consideration the different stages on this table.Q2: Are we expected/ required to submit CV's? A2: The document speaks of functionality. You will have to provide all that is required.	

Closure:	The meeting was closed at 11:50
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Approval by officials who attended the meeting

The minutes are a true reflection of the deliberations held.			
Name	Designation	Signature	Date
Ms. N Manukuza	SCM		12/02/24
Mr. L Thabethe	TIDS		06/02/24